



K16U 0082

Reg. No. :

Name :

VI Semester B.B.A. Degree (CCSS – Reg./Supple./Improv.)
Examination, May 2016
CORE COURSE
6B16 BBA : Human Resource Management
(2012 Admn. Onwards)

Time : 3 Hours

Max. Weightage : 30

PART – A

This Part consists **two** bunches of questions carrying **equal** weightage of **one**.
Each bunch consists of **four** objective type questions. Answer **all**.

I. Choose the correct answer :

- 1) _____ is a written statement of the nature and content of a particular job.
a) Job analysis b) Job specification c) Job description d) None
- 2) The process of elevating a person to a higher level job is known as _____.
a) Transfer b) Placement c) Induction d) Promotion
- 3) _____ training enables the workers to constantly up to date their job knowledge.
a) Apprenticeship b) Refresher c) Induction d) None
- 4) _____ planning provides an inventory of skills and potentials available within an organisation.
a) Career b) Man power c) Strategic d) None **(W=1)**

II. Fill in the blanks :

- 5) Under _____ system, remuneration is based on the amount of work done or output of a worker.
- 6) _____ is the wage that provides, in addition to the necessities of like, certain amenities considered necessary for the well being of the worker in a particular society.
- 7) _____ refers to the rate of charge in the work force of an enterprise during a given time period.
- 8) _____ is any alteration occurring in the work environment that affects the ways in which the employees must act. **(W=1)**

P.T.O.



PART – B

Answer **any 8** questions. **Each** question carries a weightage of **one** :

9. What is job analysis ?
10. What do you mean by job enrichment ?
11. Explain career path.
12. What is basic wage ?
13. Explain the concept of "workers participation".
14. What is straight ranking method ?
15. Explain career opportunity.
16. What is demotion ?
17. What do you mean by promotion opportunities ?
18. Explain the concept of 'Loss of Privileges'. (W=8×1=8)

PART – C

Answer **any 6** questions. **Each** question carries a weightage of **two** :

19. What is 'Job description' ? State the uses of job description.
20. State the methods of external source of recruitment.
21. What is induction ? State its objectives.
22. What are the merits of career planning ?
23. State the features of job performance appraisal.
24. State the avoidable causes of labour turn over.
25. What are the features of trade union ?
26. State the external factors that affects changes. (W=6×2=12)

PART – D

Answer **any two** questions. **Each** question carries a weightage of **four** :

27. Define Human Resource Management. State the scope of H.R.M.
28. What is wage ? State the factors affecting wages.
29. Explain 'Absenteeism'. What are the causes of absenteeism ? (W=2×4=8)