

Reg. No. :

Name :

I Semester B.B.A./B.B.A. (R.T.M.) Degree (C.B.C.S.S. – O.B.E. – Regular/ Supplementary/Improvement) Examination, November 2022 (2019 Admission Onwards) Core Course 1B01BBA/BBA(RTM) : PRINCIPLES AND PRACTICE OF MANAGEMENT

PART – A

Time : 3 Hours

Answer all questions. Each question carries 1 mark.

- 1. What do you mean by schools of management thought ?
- 2. What is decentralization ?
- 3. What is gangplank ?
- 4. What is job specification ?
- 5. What do you mean by KPO ?
- 6. What do you mean by scalar chain?

PART – B

Answer any 6 questions. Each question carries 2 marks.

- 7. Briefly explain the nature of management.
- 8. Write a short note on management by objectives.
- 9. What are the functions of lower-level management ?
- 10. What do you mean by authority and responsibility ?
- 11. Write a short note on Work-life Balance.
- 12. Explain the concept of stability of tenure.
- 13. Differentiate standing plans from Adhoc plans.
- 14. What is a formal organisation ?

(6×2=12) P.T.O.

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Max. Marks : 40

(6×1=6)

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PART – C

Answer **any 4** questions. **Each** question carries **3** marks.

- 15. Write a short note on Maslow's Need Hierarchy Theory.
- 16. What are the principles of organising ?
- 17. Briefly explain the process of controlling.
- 18. How to manage your time ?
- 19. What are the limitations in delegation of authority ?
- 20. What is selection ? Explain the process of selection procedure. (4×3=12)

PART – D

Answer any 2 questions. Each question carries 5 marks.

- 21. Briefly explain the contributions of F. W. Taylor to Management thought.
- 22. What is decision-making ? Explain its types and steps in the decision-making process.
- 23. Define Directing. Briefly explain its features and elements.
- 24. What is Planning ? Discuss the significance and limitations of Planning. (2×5=10)

