

ST.PIUS X COLLEGE, RAJAPURAM

Accredited LtsaGe Affiliated to —.annul- University

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THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

Name of the Institution : ST.PIUS X COLLEGE

Year of Report : 2007-2008

Part- A

Annual plan formulated by the IQAC in the commencement of the year for the purpose of quality upgradation and the outcome achieved at the end of the year are give below.

Proposals:

1. As an attempt to provide objectivity to the general extension activities, it has been planned to focus on giving training to selected students and local youth for securing employment.
2. It is proposed to complete the second phase el' the digitalization Of the library.
3. Proposed to complete construction of the new playground.
4. To complete office automation.

5. Proposed to introduce research Journal.
6. To introduce interactive Nv ehsitc.
7. To bring the pass percentage of the students of this college to zr, 100 in all subjects in the Kannur University examinations.
8. To intensify the activities of various clubs to fulfil the goals and objectives of the College.
9. To introduce language lab.
10. To provide training to teaching and non-teaching staff to familiarize with the process of reassessment and quality upgradation.
11. To start research centres and new UG and PG courses subject to the sanction of the University and Government.

Outcome

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In order to fulfil the goals and objectives of general extension activities, 60 selected students of this college, on the basis of an entrance examination, conducted by the department of Business Administration, were given training. A major project has been submitted to the UGC for financial assistance in order to give training to the educated local youth, giving special attention to the minority community for securing employment and an amount of Rs. 6.28 lakhs was sanctioned by the UGC for the above project. To conduct certificate course in tourism management an amount of Rs. 5 lakhs was also sanctioned by the UGC. Second phase of the digitalization process of the library has been successfully completed. Besides bar coding, contents of all the books have been computerized. About 500 books and eleven journals have been newly added during this academic year. The construction of the new playground with 200 meter track is completed which will immensely help the students of this college to develop in the field of sports and games. Office automation is nearing completion with the installation of softwares capable of managing payroll, students details, internal assessment and other relevant information. Research Journal introduction is being delayed due to the nonavailability of the broadband facility owing to the remoteness of the college. An

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editorial board has been constituted with the objective of introducing e-journal within a period of one year. The name of the college is coming first in the priority list of IISNE in the matter of broadband connectivity. The pass percentage of the students in Malayalam and Hindi is 100% and in all other disciplines it is almost 100%. Activities of various clubs were intensified with a variety of programmes and commendable achievements were made by EI-IV and Yoga clubs. A moderate language lab was setup with the objective of promoting soft skills of the students. Two of the faculty members were sent to participate in the national seminar on quality assurance organized by NAAC at Sir Syed College, Thaliparamba and National College, Thiruchirapally besides sending four of the non-teaching staff to Mangalore for providing training in office management. This would familiarize them with the process of reassessment and quality assurance.

Efforts have been initiated to start research centres and new UG and PG courses. Being an aided college, it is subjected to the sanction and approval of the University and Government, the process is going on. A proposal has been forwarded to the government to establish a food quality analysis lab and it is pending approval.

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Part-B

1. Activities reflecting the goals and objectives of the institution:

We attach great attention in the attainment of academic excellence and overall personality development of the students through various innovative programmes such as conducting orientation and immersion course in English for freshers besides providing coaching for competitive examinations to the selected students of the college. Various activities of the NSS unit of the college like organising camps, blood grouping and blood donation, AIDS awareness rally, awareness of the viral fever of various types such as Chikunguniya, Dengue fever etc., were conducted. The college is acting as a value disseminating centre for the schools and colleges of Kasaragod and Kannur districts.

2. New academic programmes initiated (UG/PG) Nil 3. Innovations in curricular design and transaction:

As the college being an affiliated institution, the curricular design and revision of syllabus are to be initiated at the University level. However three of our faculty members are in the Board of Studies of the University and have given suggestions regarding introduction of grading and semester system at the UG and PG level.

4. Inter —disciplinary programmes started:

The four add-on courses - CCI WI, CCCAP, Insurance, Electronics and Instrumentation - were started with the intention

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of introducing interdisciplinary programmes. Our proposal for starting a new add-on course with the financial assistance from tiGC on "Tourism Management- with an estimated amount of Rs. 5 Lakhs has been sanctioned by the tieiC and is to be,- started in the next academic year.

5. Esanzination reforms implemented:

Exam results are computerized. Besides monthly class tests, two terminal exams and a model examination were made compulsory for all courses.

6. Candidates qualified: NET/SLET/GATE etc.

Around 12 candidates.

7. Initiative towards faculty Development programmes:

We have conducted two one day seminars for the faculty on quality enhancement. Encouragement is given to the faculty for publishing research articles and books, participation in national seminars, refresher courses and orientation programmes.

8. Total number of seminars or workshop conducted:

National seminar - 1 Workshops - Seminars for students - Seminars for teachers

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9. Research Projects :

a) Newly implemented: 4 (from the UGC) b) Completed: 1 10. Patent Generated if any: Nil 11. New collaborative Research Programmes:

Nil 12. Research grants received from various agencies: Rs. 1.05 Lakhs. 13. Details of research scholars: Part time - 5 Nos.

14. Citation index of faculty members and impact factor: Nil.

15. Honors/awards to the faculty:

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National vocational excellence award in teaching, research, publication and promotion of Hindi - - Awarded by Sri. Lakshmi institute of women and rural development, Dharwad, Karnataka (Ministry of human resources, Govt. of India) on 27-12-2007 to Dr. George Mammen (HOD, Department of Hindi).

16. Internal Resources Generated:

PTA - Rs. 3.2 Lakhs. Management contribution - Rs. 9.2 Lakhs. B-club - Rs. 70,000. Total - Rs. 13.1 Lakhs

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1 7. Details of Departments Getting SAP, COSIST/DST.FIST,etc.

Nil

18. Community Services

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a) NSS units of the college have undertaken various programmes such as Blood donation, Blood Grouping, construction of road and AIDS awareness campaign. In collaboration with Kallar Grama Panchayath, a field work along with Kudumbasree members was conducted to orient the local folk about Chikunguniya disease. b) A two day workshop organised by the college in collaboration with various NGO's of Kasaragod district. c) The neighbouring families in the nearby colony of the college are being supplied drinking water from the Jalanidhi scheme of the college. The Microbiology department is also periodically monitoring the quality of the water used by the local people. d) The college is functioning as a nodal centre for providing technical support to the local bodies and other agencies. e) The college is a centre for disseminating education in human values to teachers, students and parents of schools and colleges in Kannur and Kasaragod districts. The physical education department of the college extended coaching assistance and sports equipments to the Durga I 155, Kanhangad. Sports equipments were also supplied to Jawahar arts and sports club, Kolichal. Voyeger 2008, a management meet was organized by the department of Business Administration for higher secondary and college students of Kasaragod district and Kannur university respectively.

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11) The Microbiology department of this college organised a national seminar on 'Quality management systems and ISO 9001:2008 for food industries.' at Kannur with the participation of many food industries as well as public.

19. Teachers and Officers Newly recruited: Guest Lectures Paid by Govt - 3
Guest Lectures paid by the management - 8
20. Teaching — Non — Teaching staff ratio 2:1
21. Improvement in the library services:

a) Bar coding of books completed. b) Contents of the books added to the online catalogue system. c) Descriptive catalogue system has been perfected. d) Number of books added to the stock: 495(2007-08) e) Number of journals newly subscribed : 5 f) First year students are given awareness classes in the use of library.

22. New Books/Journals subscribed and their value:

New books purchased Nos — 495 (Rs. 1,13,545) Journals & Periodicals Nos — 11 (Rs.4,665)

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

Teachers take students assessment regarding their performance and the suggestions of the students are taken into

consideration for corrective measures so as to improve the quality of teaching.

The Principal, on the basis of a survey conducted among the students also assesses the teachers and take note of the pitfalls. Suggestions are communicated to the teachers concerned for making necessary improvements.

24. Unit Cost of education

Rs. 16013/-

25. Computerization of administration and the process of admissions and examination results, issue of certificates:

a) Rank list — Merit, Community and Reservation quota computerized. b) Examination results computerized. c) Preparation of Payrolls, P.F details, arrear bills etc... has been computerized. d) Student attendance system is fully computerized.

26. Increase in the infrastructural facilities:

a) Constructed new play ground with 200 meters track. b) Science labs (Physics, Computer Science, Chemistry, Microbiology, Physiology) are furnished with more equipments. c) A Moderate language lab was constructed. d) The audio-visual facilities were enhanced with the addition of a new laptop to the existing facilities.

e) Two new computers were installed for the purpose of the completion of office automation. f) A new laptop was purchased by the department of Business Administration.

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e) Students belonging to financially backward sections are given financial help by the Management and PTA. 1) Cash awards are given to the rank holders. 2) Proficiency prizes given to the toppers in the (terminal examinations of each class. h) AGAPE club of the college provides necessary financial aid to the poor students of this college

30. Activities and support from the Alumni associations

Since the alumni association is in an infant stage, it has not been able to contribute substantially to the development of the college. However, each department organises alumni meeting at least once in a year. Last year, a general body meeting of alumni association was conducted on 11 November 2007. The alumni at Bangalore also started a Bangalore chapter last year.

31. Activities and support from the Parent - Teacher Association:

a) Every year PTA gives cash awards to all the Rank holders in various subjects. This year, Five University rank holders (2006-07) from this college benefited from this scheme. h) PTA has contributed Rs. 1,00,000 for the establishment of language lab. c) PTA has contributed Rs. 1,00,000 for the purchase of books to the library. d) The entire fund collected by the PTA is completely utilized for the all round development of the students including Arts, Sports, Cultural activities and development of the infrastructural facilities. c) PTA also finances various quality improvement programmes. l) PTA is having a significant role in the maintenance of discipline and smooth functioning of the college.

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32.11 Health Services

. N(C/NSS units of the college organised awareness campaign about Chikunuuniya in collaboration with Kallar gsamapanchayath and Kudumbasree. b. NCC/NSS units of the college organised a seminar on Prevention of AIDS on 1st December 2007. c. Blood grouping, and blood donation are done every year by the NSS Unit. d. In case of emergencies, college makes use of the service of doctors from the nearby PFIC. c. Microbiology department periodically extends its service for the quality checking and purification of the drinking water sources of the local people.

33. Performance in sports activities

The Dept of Physical education takes care of the promotion of sports.

a) The department conducted Kannur University inter collegiate Volley ball (men), Basket ball (men) and Cricket (north zone men) championships last year. h) Many students were selected to the Kannur University teams like Kabaddi (2), Basket Ball (1), Cross country -- women (1) and boxing - men (2). c) Many of the players represented the College at the District and University levels in various events such as Kahaddi, boxing ,basketball, wrestling etc... d) Intramural athletic meet was conducted ensuring maximum participation.

34. Incentives to outstanding sports persons

a. A few seats are reserved for Sports persons with excellent performance for admission to various courses.

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35. Student achievements and awards:

3 7. Placement services provided to students:

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.11le Department of physical education gives proficiency award to the best outgoing sports persons both men and women every year. c. Free food and

accommodation were given as part of coachitn camp organized for our students in the filed of Kabaddi, Volley ball, Basket ball and boxing..

a. Eleven students won ranks in various university examinations. b. Two NCC cadets of our college participated in RD parade at Delhi and obtained presidents gold medal. c. Six students were selected to the Kannur University Kabaddi, Basket ball, Boxing and cross country, d. Eight prizes for various Quiz competitions. e. Ten NSS volunteers from this college participated in the national integration camp held at Kuvempu University, Shimoga, Karnataka, representing Kerala State. 36. Activities of the Guidance and counselling Unit:

The Guidance and Counselling unit of the College Makes available the service of a professional counsellor on every Tuesday to cater to the emotional and mental requirements of the needy students. Department wise orientation was arranged for all the live major departments in the matter of counselling. Nearly 100 students benefited out of this facility during the academic year 2007-08.

a. A training programme was conducted under the auspices of Business Administration department to equip the students to face various competitive examinations and for securing employment opportunities. b. A few students were selected and placed in various industries through campus interviews.

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39. Healthy practices of the institutions

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c. %/Lima KasitrEwd diary solicited list of eligible candidates to be placed quality control division and the microbiolotLv department provided the same.

38 .Development programmes for non-teaching staff

a. Two one day training programmes were given to the non teaching staff on office Mall3UCIleilt. b. Training on Tally software was given to the non-teaching st a 11. c. Four members of the non-teaching staff were sent to Mangalore for providing training in office management.

a) Day's activity on the Campus begins with a prayer written and composed by a former student. b) Career guidance and counselling has been made more effective. c) Remedial coaching for the average and below average students. d) Two Terminal and Model Examinations besides monthly class tests. e) Emphasis on value based education. l) Meeting of Parents, Students and Teachers to discuss the progress report of the students after every terminal and model examinations. u) Conducts Campus survey every year. h) The 13-Club of the college selects the "Rest Outgoing Student" of the scholastic year and a cash award is given. i) One week training in communicative English was Oven to the first Year students by a professional external agency. j) The implementation of the political code of conduct made with the unanimous decision of the staff, students, parents and political leaders restricting any' state wide call for strike

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Nil

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to one hour protest in the college is a historic decision. 1 he rest of the hours shall he functioning as normal working day. k) I very year an annual retreat is conducted for the students lot-the nourishment of spiritual and mental health of the students. l) A certificate course on Yoga is conducted every year for the students and staff

40. Linkages developed with National/ International, academic/ research bodies:

41. Any other relevant information the institution wishes to add:

1. The College maintains high academic excellence as evidenced by the results in the University examinations. In the year 2007-2008 there were 11 Rank Holders in various University examinations out of the 5 Degree courses and one PG course conducted by the College. 2. Importance of value based education has been propagated in a planned and systematic manner to refine the minds and actions of the stakeholders of the college. 3 The college completed four add-on courses and a new add-on course on tourism management has been sanctioned from UGC with a financial assistance of Rs. 5 Lakhs as seed money during the academic year 2007-08. 4. A major project has been sanctioned by the UGC with the financial assistance of Rs. 6.28 Lakhs in order to give training to the educated local youth, giving special attention to the minority students for securing employment. 5 Conducted a cultural exchange programme under the auspicious of NSS unit and Jesus youth of the college. 6. "Manini" the women's cell of our college conducted a seminar on "Conflict of Natural Resources"

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PART- C

Plans for the Next Year •to make broadband a reality and introduce 1N1 1.,113NET service in the college. 2. To install a transformer exclusively for the college to overcome the voltage problem faced by the college. 3. To strengthen the ongoing add-on courses conducted by the college. 4. To provide training to the educated local youth with the financial assistance from UGC. 5. To provide computer literacy to the members of "Kudumbasree" in the Kallar Panchayath as an extension work since this college is situated in this Panchayath. 6. To revamp entrepreneurial development club under the auspicious of Business Administration department. 7. To start the second phase of education in human values with the financial assistance from UGC. 8. To organize intensive personality development programmes for the students. 9. To initiate the process of campus at to ensure eco-friendly atmosphere and to generate a nature friendly mental temperament among the students and the local folks.

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